

## **LARCH HILLS NORDIC SOCIETY**

### **Executive Meeting**

Tuesday, Nov 7, 2023 7:30pm

In attendance: Abbi May, Suzy Beckner, David Millard, Kari Wilkinson, Karen Tanchak, Don Miller, Laura Hepburn, Alan Corbett, Pauline Waelti, Sarah Burrill

Absent: Bill Prytula, Cam Brown

1. **Adopt Agenda** – Additions David motioned to adopt, Kari 2<sup>nd</sup>.
2. **Minutes of last executive meeting** – Oct 3, 2023 David motioned to approve, Alan 2<sup>nd</sup>.
3. **Business arising/outstanding issues:** nil
4. **Treasurer Report** – Don. See attached report.  
Membership is up 11% from last year so far.  
Alan will discuss the value of the chalet with Mark as this needs to be updated for insurance by the end of the month.  
The ski team was unsuccessful in getting the community gaming grant because the club has too much money in the tracksetter fund.
5. **Manager's Update** – Karen. See attached report.  
We discussed having a QR code to pay. Karen will research for next season.  
We discussed request for chalet rental in December. The chalet is not available for private rentals during the ski season.
6. **Programs Report** – Sarah  
Sarah is helping to organize coaches for Jackrabbits. There are 102 registrants and a waitlist. She is not certain if all there are enough coaches to eliminate the waitlist. Alexa and Jordan are the coordinators for jackrabbits. Jeremy Green and Lorne Hunter are the coaches for explorers. Kari W is backup.  
Sarah is trying to fill the On-snow coaching course.  
The coaches' meeting went well with almost 20 people attending.  
The school host program meeting was last wk. Steve Rodwell is the coordinator for the school program and is meeting Megan Weir tonight regarding organizing. Jonathan will set up Zone 4 bookings.  
Sarah is organizing criminal record checks for volunteers.

South Broadview parent committee would like a donation for a ski or snowshoe family pass as a raffle pass. Karen has a template and will organize.

7. **Marketing** – Kari

There are membership ads in Friday am and Rivertalk in Enderby. Kari is also organizing a Salmar theatre ad, posters and social media advertising for membership. Kari and Sarah discussed connecting the LH Facebook and Instagram accounts for shared ads. Brad Calkins may have the password for the Facebook account. Suzy suggested an article in the observer and posters in the pet stores. We discussed a sponsorship from critters for \$1000 for the dog trail and in return, we will put their stickers on the shovels. We also discussed having more recognition for sponsors at the club. Kari will plan a sponsor board and improve sponsor recognition on the website. Kari will come up with some tiers for sponsor levels such as \$1000, \$2500, \$5000 for bronze, silver and gold.

8. **SEC** – David

All snowmobiles are serviced.

Kubota is being serviced this week and tracks will be installed.

David, Phil Wallenstein and Craig McBride worked on the New Ginzu ski trail from Sentinel to Doggin it. It is rough and difficult to groom with off camber curves. Phil will try to get it smoothed with a mini-excavator next summer. David is concerned about the safety of grooming it this year.

9. **LUTPC** – David

Far East connector got rejected by the trail planning committee. See attached report.

10. **Snowshoe Trails** – David

Trails are in good shape. There are signs to be put back up and some trimming to do.

David has started a new trail from the end of “Lucy” (at the dog trail entrance) to the end of Mike’s property line, then west across Woodlot Ramble and then it meanders to the top of Doggin it. It is a work in progress. “Lucy gone Wild” will be the trail name.

11. **Course Fees and Expenses** – Suzy

There have been requests for paying expenses for club members to attend courses such as coaches and officials' courses which require travel. Having members attend these courses is a benefit for the club as a whole. Travel expenses have not been covered in the past. Kari recommends developing a specific policy which would be included in the club budget.

12. **RSTBC New Agreement** – Suzy. The partnership agreement was renewed this fall for 5 years. Previously we have had 10 year agreements. It has not changed much.

Larch Hills role in summer is mainly maintenance for the winter trails. There is some concern about summer recreation users getting lost. We have been removing signs in summer because they get eaten by rodents. David will discuss changing the sign material at the next trail planning meeting.

Sarah will maintain a list of those who have chainsaw certification course. David will set up a course in the spring.

13. **Dog Trail Signage**– Abbi- this is complete.

14. **Caretaker Succession Committee** – Suzy.

Pauline owns her trailer but might want to sell it to the club when she steps down from her role. We discussed possible roles for a future caretaker, but the first step in succession planning will be a discussion with Pauline about her retirement timeline. Kari and Suzy agreed to be the committee.

### **Additions**

1. **Sponsorships**- Kari and Alan met with Askews who will sponsor all the races. Vella radios will continue to lend radios for events as well. Event coordinators should contact Alan to discuss approaching sponsors and he will liaise with the main sponsors such as Askews.
2. **Loppet**. Kari. The committee is meeting regularly. The budget is complete and they expect to make \$5000. Awards will be done in the rec center again this year. They are changing to chip timing with Zone 4. They have designed a new logo and the shirts will be available through an online store. Loppet

mugs will also be available for sale. Duncan Tweed will be the potter again this year.

3. **Timing hut.** Construction will be starting this week. We have purchased a storage container for \$4000 plus tax. It has brackets and John T. will donate wood for shelving. We need someone to build shelves and Suzy suggested approaching Chuck Connor.

4. **Event dates:**

Nov 18 volunteer lunch

Dec 17 Santa Cruise

Dec 28 Lantern Ski

Jan 20 loppet

March 1-3 BC Champs

March 16,17 Hard Day's Night (Backyard Ultra).

Adjourned 10pm.

Next Executive Meeting – Tuesday, Dec 5, 2023 @ 7:30pm (TBA). Suzy's house.

Next General Meeting – Tuesday, Dec 12, 2023 @ 7:30pm (Rec Centre)

**LARCH HILLS NORDIC SOCIETY**  
Executive Meeting Tuesday Nov 7, 2023  
7:30 PM,

Operations Manager Report

- Completions:
  - 4 or 5 e-news went out
  - Chalet was cleaned by a team of 3 ladies on Oct 31. I assisted with the cubbies and lower floor.
  - Bill has installed the Starlink system and internet appears to be consistent. Stadium camera and weather station is back reporting to the website. The parking lot camera is stuck at November 2 and Jonathan is planning to come up and try to trouble shoot.
  - Picnic Tables are moved and either put away or in place and the ski racks are up thanks to some of the SAR team members.
  - Barricade is down from parking lot.
  - Al Hardy has cleaned and resealed the door on the boiler. Chalet is now being heated by wood.
- Trail fees:
  - RS&T approved trail fee increase to maximum of \$18 per day. Gives us flexibility to increase student and child within that scale. New signs needed at kiosk should include e-transfer and debit card instructions.
- Square Fees did not seem outlandish based on use of square at the Ski Swap. Overall collected: \$6,934.55 with fees of 61.03.
  - The credit card portion remains at 2.65% \$340. With fees of \$9.02
  - Debit card use has increased from \$0.10 per transaction to 0.75% + \$0.07 per transaction.
    - \$6594.55 percent came to \$49.51 and \$2.50 for 36 transactions.
- Peter Wiess is the gentleman that had volunteered to upgrade Cec's Cabin. He came up last week to measure and create his supplies list. Will be up to work on it soon.
- Facility rentals:
  - South Canoe School spent November 1,2 and 3<sup>rd</sup> for a sleep over on the 1<sup>st</sup> and 2<sup>nd</sup>.
  - Wilderness First Aid was in for November 4 and 5<sup>th</sup>
  - Safety Committee is booked for a meeting November 15, Tracksetters booked for a get together on November 16 and Volunteer reception is November 18.
  - There is a request for a booking December 8, for a staff function for the SMS has just arrived.
- Safety Committee:
  - The Wilderness First Aid course was very well received by all who attended. It was nice to meet 9 members of the Shuswap Search and Rescue and know who we might be assisted by in future possible rescues.
    - A few tools that we were introduced to in the day packs were impressive and we might add a few smaller items to our trauma bag. A tourniquet, a bivy bag (temp shelter), new style of pressure bandage and a multi tool.
  - Planning meeting for Safety Hosts will be Nov 9<sup>th</sup> and orientation meeting Nov 15 to see how many returning and if there is a need for recruitment.
  - Snowmobile and Rescue toboggan are back in place

- Priorities for November:
  - o Secure the Early Bird prizes, reached out to Kintec, John's Ski Shack and Rancho so far. Waiting for confirmation. Do we have an agreement with Skookum or can I approach?
  - o Ensuring everything is ready for start up.
  - o Checking all the security cameras are ready – two need batteries.
  - o Updating any signage and preparing for getting them out on the trails.
  - o Organizing Volunteer Appreciation event
  - o Assist in promoting membership
  - o Updating website calendar and pages as events are firmed up



# Memo from Don Miller

**Date:** November 7, 2023  
**To:** LHNS Executive Board  
**Cc:** Meetings file  
**RE:** Report

## Registration:

- Preliminary summary of October registration deposits shows \$ 37,870 funds received.
- October 2022 membership receipts were \$ 34,323 so about an eleven percent increase.
- What is the annual coverage of CCBC and/or Nordiq insurance.
  - i.e. date of membership for one year?
  - Oct 1 – Sept 30?
  - Calendar year?

## Cash on Hand; (Preliminary balance at October 31, '23)

- MM acct 53,160.
- Savings 33,523.
- Trail fees – proceeds of ski swap 6,873
- RKS 8,935.
- Tracksetter 171,275
- Subsequent payments totaling about \$ 25,550 were made in November including
  - \$ 12,700 – last payment for construction of Dog trail
  - \$ 2,600 – Ski swap payments
  - \$ 4,500 – Container purchase
  - \$ 2,500 – Final payment of V-boards
  - \$ 1,200 – sign cost for Trail light donors (Trail lighting acct?)
- ? RKS account – a zone 4 deposit of \$ 2,158 was made Oct 24, anyone know what for?

## Insurance

- Note from Rogan Anderson
- Comments

**Rogan Anderson**  
Vice President, Client Executive  
T. 1-778-313-2016 | C. 1-250-515-0290  
BFL CANADA

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**From:** Rogan Anderson  
**Sent:** Wednesday, October 25, 2023 2:53 PM  
**To:** Don.LHNS@outlook.com  
**Subject:** Dec 1st Renewal Summary

Hello Don, with this recent cold weather it has me thinking about the upcoming renewal for LHNSociety.

My big question to ask is do we have enough coverage to rebuild the chalet and storage building in the event of say a forest fire?

I think we really need to look at this as we are hearing and seeing some crazy numbers to rebuild right now in the industry and I'm hoping the board maybe has some contacts that they could ask?

We are seeing \$250-\$350 sq ft?

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## Section 1 - Property

|                               |                                          |                         |             |
|-------------------------------|------------------------------------------|-------------------------|-------------|
| <b>Location Number:</b>       | 1                                        | <b>Building Number:</b> | 1           |
| <b>Location Address:</b>      | 398 Larch Hills Rd Suite 300, Salmon Arm | <b>Province:</b>        | BC          |
| <b>Building Construction:</b> | Log, Year Built: 1980, # of Storeys: 1   | <b>Postal Code:</b>     | V1E 2Y2     |
| <b>Occupancy by Insured:</b>  | Lodge                                    | <b>Fire Protection:</b> | Unprotected |
| <b>Occupancy by Others:</b>   |                                          |                         |             |

INSURANCE IS PROVIDED FOR ONLY THOSE COVERAGES FOR WHICH RIDERS ARE INDICATED AND SPECIFIC LIMITS OR AMOUNTS OF INSURANCE ARE STATED BELOW

| Form #  | Coverage Description                         | Deductible | Valuation | Co-Ins | Limit     | Rate | Premium  |
|---------|----------------------------------------------|------------|-----------|--------|-----------|------|----------|
| BS20001 | Building - #1                                | \$5,000    | RC        | 90%    | \$757,000 |      | Included |
|         | -Main Lodge                                  |            |           |        |           |      |          |
| BS20001 | Building - #2                                | \$5,000    | RC        | 90%    | \$250,000 |      | Included |
|         | -Storage Building                            |            |           |        |           |      |          |
| BS20001 | Contents of Every Description - #1           | \$5,000    | RC        | 90%    | \$26,600  |      | Included |
|         | -Main Lodge                                  |            |           |        |           |      |          |
|         | -Stock subject to ACV                        |            |           |        |           |      |          |
| BS20001 | Contents of Every Description - #2           | \$5,000    | RC        | 90%    | \$26,600  |      | Included |
|         | -Storage Building                            |            |           |        |           |      |          |
|         | -Stock subject to ACV                        |            |           |        |           |      |          |
| BS20198 | Earthquake Endorsement                       | 10%        |           |        |           |      | Included |
| BS20199 | Flood Endorsement                            | \$25,000   |           |        |           |      | Included |
| BS30007 | Gross Rentals Form                           |            |           | 90%    | \$60,000  |      |          |
| SP236   | Sewer Backup/Water Damage Extension          | \$10,000   |           |        | \$75,000  |      |          |
|         | Endorsement                                  |            |           |        |           |      |          |
| SP238   | Contractors' Equipment Form - Broad form     | \$2,500    | ACV       | 90%    | \$158,125 |      | Included |
|         | Max \$500 any 1 item unless scheduled        |            |           |        |           |      |          |
|         | See Attached Contractors' Equipment Schedule |            |           |        |           |      |          |

## Applicable To All Property / Business Interruption Coverage

| Form #    | Form #                                                               |
|-----------|----------------------------------------------------------------------|
| BS10001.5 | Insuring Agreement and Miscellaneous Clauses                         |
| BS10003   | Property Occurrence Deductible Form                                  |
| BS20001   | Commercial Building, Equipment and Stock-Broad Form                  |
| BS20112   | Dent Clause                                                          |
| BS20134   | Replacement Cost                                                     |
| BS20136   | Standard Mortgage Clause                                             |
| BS52009   | Data Exclusion                                                       |
| BS52100   | Terrorism Exclusion                                                  |
| BS52101   | Fungi and Fungal Derivatives Exclusion                               |
| LMA5018   | Microorganism Exclusion                                              |
| LMA5393   | Communicable Disease Endorsement                                     |
| LSW546    | Total or Constructive Total Loss                                     |
| NMA1191   | Radioactive Contamination Exclusion Clause                           |
| NMA1978a  | Nuclear Incident Exclusion Clause                                    |
| NMA2340   | Seepage and/or Pollution and/or Contamination Exclusion              |
| NMA2802   | Electronic Date Recognition Exclusion                                |
| NMA2962   | Biological or Chemical Materials Exclusion                           |
| NMA464    | War and Civil War Exclusion Clause                                   |
| RSP20138A | Comprehensive Resort Extension                                       |
| SP111     | Illegal Substance & Illegal Activity Exclusion                       |
| SP117     | Log Home Coverage Settlement Endorsement                             |
| SP144     | Riot, Vandalism, Malicious Damage By Tenants and/or Guests Exclusion |
|           | -with respect to Dwelling/Residential only by tenants,               |

Comments?

# Memo from Don Miller

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**RE:** Report

*Ski Swap:*

**LARCH HILLS NORDIC SOCIETY**

## **Preliminary summary of Ski Swap transactions**

|                      |                 |                    |
|----------------------|-----------------|--------------------|
| Reciepts             |                 |                    |
| Cash                 |                 |                    |
| Deposit Oct 21, 2023 | \$ 3,769.00     |                    |
| Deposit Nov 4, 2023  | <u>1,202.00</u> | 4,971.00           |
| Square transactions  | <u>6,873.52</u> | <u>6,873.52</u>    |
|                      |                 | <u>11,844.52</u>   |
| Less Cash Float      |                 | <u>(2,000.00)</u>  |
| Net proceeds         |                 | 9,844.52           |
| Expenditures         |                 |                    |
| John's Ski Shack     | \$ 2,034.00     |                    |
| Broadview Church     | <u>550.00</u>   | <u>2,584.00</u>    |
|                      |                 | <u>\$ 7,260.52</u> |