

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Feb. 6, 2024 7:30pm

Suzy's Place

In attendance: Suzy Beckner, Abbi May, Don Miller, Pauline Waelti, Bill Prytula, Cam Brown, Alan Corbett, David Millard, Karen Tanchak, Sarah Burrill,

1. Adopt Agenda – Additions; AGM Transition Plan and Honourariums.
Kari motion to adopt, Abbi 2nd.
2. Minutes of last executive meeting – Jan. 9, 2023 David M. motioned to adopt, Kari W. 2nd.
3. Business arising/outstanding issues:
 - Course fees and expenses from Dec meeting:
No courses coming up. Recommendation for LHNS to cover course fees and travel expenses. Prior to travel, an approved travel budget must be received. Suggestion for a comprehensive policy to be drafted and line item added to LHNS annual budget.
4. Treasurer Report – Don. -see attached report
Registration income is up from last year; and is estimated at \$129,000.
Trail fees are \$2,067 less than 2022/2023.

BDO almost finished year-end statements. Draft statements will be ready for Feb. 15/24 to be sent to the Board; and final statements will be ready for March 6 Executive Meeting; one week ahead of the LHNS AGM.

Quickturn Machine (Randy Schellenberg) donated \$20,000 to LHNS Tracksetter Fund; received December 2023.

5. Manager's report- see attached report
6. Programs Report – Sarah

School Programs - halted currently due to the road conditions.
JackRabbits - continuing with lessons as long as snow/road conditions permit. Fun Day is ready to go.
Feb. 24 will be Sarah's last day working for LHNS.

7. RKSL Report – Kari

466 Skiers registered; less than 10 cancelled or changed their registration; overall everything worked out very well this year; bib hand-out at the hill worked surprisingly well; wine and cheese and awards went well; we are still getting the last of the invoices into Don - but very close to being on track with budget except that we need to sell a bunch of commemorative mugs. Hoping to show a profit of \$5 - \$6,000 depending on the mug sales.

8. SEC – David

Doing the best we can with the weather. New tines installed on the one Ginzu. The old Ginzu doesn't set track as well as the new one. Recommendation to buy original parts for the pan from Yellowstone. Approx. cost \$350 USD.

9. LUTPC - David

- Last meeting Jan. 15th, discussion of Trail Maintenance and Safety. reporting issues. It is felt, all concerns should be directed through the LHNS Manager.
- Link Trail between LH Road and Sky Trail waiting for Indigenous approval.
- Ongoing maintenance plan; looking for funding approval from the Board to complete brushing maintenance.
- FireSmart Roundtable coming up mid-February; Cam will attend.
- Chainsaw Course - Shuswap Trail Alliance interested in joining with us; proposed for Mid-May.

10. BC Champs Update - Alan

Race Notice went out Feb. 6. We will need a lot of volunteers and skiers to sign up. Waiting to hear about a \$5,000 grant from Salmon Arm Ec. Dev. MRDT. Alan looking for Door Prizes for volunteers. LHNS provides free race entry fees to race team kids; should that be extended to kids and coaches? Consensus was yes to LH kids in Jack Rabbits, Explorers and Track Attack.

11. Larch Hills Road - Suzy

Letters have been written in the past to MoT; Greg Kylo; the last year

was 2021 when the road was this bad; there was a verbal agreement with MoT and AIM Roads to update the road last year; his recommendation get a petition with a 1,000 signatures and send to Minister of Transportation; and cc Greg Kylo so that it has to be read in the Legislature.

50% of load restriction has been placed on the road. Fuel truck will need to be coordinated with MoT.

12. Tracksetter Replacement – Abbi.

We did not get the Capital Grant that we applied for in July.

Our application was good and we could apply again.

Another grant called the Tourism Growth Program; due Feb. 20th that Abbi will apply for. Potential to get \$250K with matching funds.

Bill has Prinoth Bison quote for \$540K and Pisten Bully quote for \$560K. 60% of the snow groomers in BC are Prinoth.

Suitability issue: the Prinoth is bigger (wider). Lead time can be up to 1.5 years.

13. AGM Transition Plan: Year-end will be April 30 pending CRA approval.

The current AGM set for March with election for positions will be held; then the Board can set the new AGM date for September. Elected positions will overlap these two AGMs. Karen will email the current roster of positions up for re-election.

14. Honorariums: traditionally given to tracksetters and caretaker. Ask up front if Tracksetters want cheques this year; if they want cheques Don must issue T4 slips; if they don't cash their cheques; it creates a bit of an accounting challenge.

Next Executive Meeting – Tuesday, March 6, 2023 @ 7:30pm

Next General Meeting – Tuesday, Feb 13, 2023 @ 7:30pm (Rec Centre)

Adjourned 9:19 PM.

LARCH HILLS NORDIC SOCIETY
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7:30 PM,

Operations Manager Report

- January another busy month
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 - Trail fees: January – E-transfers \$2057 Square \$1,529 = \$35.94 in fees for net \$1,493.06
- Chalet has been used for a few family gatherings, Shuswap Children's pro-d day activity and one sleep over. Shuswap Immigration has a day planned in February
- Order for port-a-potties complete – Have not needed to clean after the two loppets.
- Road conditions – Ministry of Transportation have spoken with me twice. They are working in conjunction with AIM to improve road conditions. A 50% load restriction has been put on. School buses are always exempt. They are issuing a short term exemption to allow the fuel truck to continue delivery fuel. George J has mentioned that we should be good until early next week and he will work with COOP to deliver with less fuel in the truck.
- Trail report –The inreach was not always reporting to the website. Some members rely on that for early morning updates. One member in particular has been emailing me with complaints on a weekly basis. When the blue dots don't show up, my report is more general and this particular member wants real time updates. He has asked me to compare our system with other clubs and is pushing that we should be using Nordic Pulse. I told him I would pass on his suggestion.
 - I must say your club needs to improve its method of getting the report up earlier for your members.
There always seems to be some sort of issue with the report either being delivered late or being vague.
Today for example, for some reason today, the tracker isn't turned on.
On a Saturday, why not?
Take a look at the grooming reports posted by Kimberley, Kelowna Nordic, Sovereign, Telemark, all using a modern and reliable tracking system accompanied by great information in their report, early.
Even the board onsite is often not updated mid day, and grooming should be completed much earlier so trails get time to set up, so people don't ski on them immediately after or while being groomed.
It seems like your system has too many steps and relies on too many people to get the information you need in a timely fashion.
Maybe it's time to update your tracking system.
- Jonathan would like to meet to discuss the website maintenance. He is available most evenings other than Tuesdays. Who would like to be involved in that meeting?
- E-news for January: RKS Loppet, Pirate Loppet, Grocery Cards, Safety Hosts
- Nordiq Fundraiser: I activated the tracksetter fund campaign with a few edits from Abbi to call it a new snowcat instead of the PB400. The first e-news went out last week and no donations have been made to date. I will be updating the Tracksetter Webpage this week.

- Safety Committee:
 - Mock snow rescues are being organized for safety hosts and members that want to learn
 - One held Jan 29 and Feb 5. One more organized for Feb 9
 - Survive Outside presentation was successful. I have the powerpoint that was presented.
 - 3 Incidents this year reported. One parent of a school group fell at the bottom of Arwen's Dream and hurt her elbow – was taken to the Emergency Dept. One 9 year old hurt his foot, we iced and Mom came and picked him up. One of the volunteers from Lady Striders helping with the Pirate Loppet cut her finger.

Larch Hills Nordic Society
Profit & Loss
 October through December 2023

	Oct - Dec 23	Oct - Dec 22
Income		
4001 · Interest Income	14.80	537.51
4005 · CCBC Fees Collected	18,747.00	20,851.50
4007 · SDP Fees Collected	168.00	1,068.00
4015 · Chalet Rentals	761.91	1,349.86
4025 · Jack Rabbit Fees & Donations	1,948.00	9,186.75
4030 · Lantern ski account	-424.24	0.00
4035 · Members Misc Donations	2,690.25	3,848.25
4040 · Memberships	118,794.75	112,481.50
4045 · Miscellaneous Income	785.72	60.00
4050 · Other Donations	36.10	0.00
4055 · Jr. Race Team	10.00	472.25
4056 · Received on behalf of race team	6,402.00	26,198.00
4065 · Ski Swap Income	9,844.69	8,678.00
4070 · TS Replacement Fund Donations	2,468.00	2,530.25
4075 · Trail Fees	5,660.36	7,728.32
Total Income	167,907.34	194,990.19
Gross Profit	167,907.34	194,990.19
Expense		
5002 · Professional Fees	0.00	-6,030.00
5004 · Advertising	1,280.58	0.00
5005 · Hydro	1,426.83	404.40
5010 · CCBC Fees Paid Out	18,879.50	20,320.00
5012 · SDP Fees Paid Out	0.00	1,164.00
5016 · Rental Expense	220.70	0.00
5020 · Courses, Clinics, Meetings exp	28.96	209.12
5030 · Gas & Oil	1,920.40	7,159.97
5040 · Insurance	14,993.00	5,869.31
5045 · Jack Rabbit Expense	347.89	0.00
5050 · Jr. Racing Team	350.00	27,870.00
5055 · R&M Buildings	1,939.58	30,374.33
5058 · R&M - Lighting system	0.00	1,335.86
5060 · R&M Equipment	6,582.26	35,028.79
5065 · Miscellaneous Expense	2,726.52	2,105.16
5070 · Office Expense	1,337.54	1,424.11
5071 · Telecommunication	2,402.25	544.90
5075 · Payroll	14,129.75	12,152.88
5080 · Safety Committee	1,827.62	0.00
5090 · Signs and maps	5,751.23	788.26
5095 · Ski Swap	9,844.69	8,678.00
5100 · Snow Removal	34.89	0.00
5105 · Trail Maintenance	167.87	397.08
5120 · Zone 4 Fees	725.50	784.50
5197 · Bank Charges	8.05	9.00
5310 · BC Championships cost	156.33	0.00
Total Expense	87,081.94	150,589.67
Net Income	80,825.40	44,400.52

Memo from Don Miller

Date: February 6, 2024

To: Executive – Larch Hills Nordic Society

Cc:

RE: Report

Financial information

- *See attached Statement of Receipts and Expenditures*
 - *Membership*
 - *\$6,313 greater than 2022-2023*
 - *In January: 2024 - \$ 10,275 ; 2023 - \$ 6,855*
 - *Trail fees \$ 2,067 less than 2022-2023*
 - *Insurance expense – this represents the premium for both property and liability.*
 - *Building repairs – the 22-23 balance includes \$ 29,959 for the re-coating and structural repairs.*
- *Preliminary statement for Reino Keski-Salmi Loppet*
- *Year-end*
 - *BDO has nearly completed the financial statements for the 22-23 fiscal year. I have requested draft statements by Feb 15. I will send copies to all executives for review prior to our meeting in March.*
- *Other comments*
 - *Donation*

Profit & Loss

1 October 2023 through 6 February 2024

	1 Oct '23 - 6 Feb 24
Income	
4010 · Registration	14,587.42
4050 · Sponsorship	5,650.00
4090 · Other income	4,430.50
Total Income	24,667.92
Expense	
5100 · Administrative	
5105 · Advertising and Promotion	1,352.72
5150 · Office Supplies	28.13
5160 · Heart and Stroke Donations	2,157.00
Total 5100 · Administrative	3,537.85
5200 · Awards event	
5205 · Food and beverages	1,252.75
5210 · Shirts, mugs and others	6,930.14
Total 5200 · Awards event	8,182.89
5300 · Race event	
5305 · Race supplies	199.21
5310 · Safety services	1,000.00
5315 · Timing	
5316 · Zone 4 fees	2,075.00
Total 5315 · Timing	2,075.00
5320 · Food supplies	2,372.66
5325 · Announcer	734.62
Total 5300 · Race event	6,381.49
Total Expense	18,102.23
Net Income	6,565.69

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