

## **LARCH HILLS NORDIC SOCIETY**

Executive Meeting

Tuesday, Nov. 5, 2024 7:30pm

Bil Prytula's

Suzy Beckner, Kari Wilkinson, Don Miller, Pauline Waelti, Abbi May  
Alan Corbett, Karen Tanchak, David Millard, Bill Prytula, Cam Brown, Jana Muller  
Regrets: Laura Hepburn

1. Introduction of Jana.
2. Adopt Agenda – Additions: none; Cam motioned to adopt, Abbi 2nd.
3. Minutes of last executive meeting – Oct. 1, 2024; David motioned to approve, Cam 2nd.
4. Business arising/outstanding issues: None.
5. Ski Team Parent presentation; tabled to December meeting; due to illness.
6. Treasurer Report – Don
  - Invoice for \$42,000 the Piston Bully sale issued; and cheque forthcoming.
  - Prinoth Bison - payment forthcoming from Bryan Kassa Nov. 12th;
  - Insurance on the new machine commences Nov. 12th
  - Prinoth Bison arrives on Nov. 13th.
  - Do we want the tracksetter replacement fund to continue for a new tracksetter 15 years down the road?
    - Do we want to thank our current Tracksetter Trustees - for the work they have done for the previous 15 years. Suggestion to give each Trustee a \$30 card to Anvil Coffee and thank you card.
    - Scholarship awarded to Hazel Brooks 2024 spring and she has not yet provided confirmation of enrolment in post secondary.
    - Current registration up to Oct. 24, 2024 was for \$30,324.
  - Should we create a contingency fund to smooth out repair expenditures. Please ponder for next meeting discussion.
  - Tracksetter account will have approx. \$60-70K after the Prinoth Bison is purchased and the sale from the PB is deposited.
  - General donations on registrations? Where should they be directed? Ponder please.
  - Quickbooks Desktop is our current bookkeeping software; Miller & Inc. owns the licence for this; do we want to move to cloud based online QB software that can be shared amongst users?

- Question from Pirate Loppet - \$500 received by LHNS from SD83 for 2024 Pirate Loppet needs to be rerouted back to Pirate Loppet committee to pay for 2025 expenses.

#### 7. Manager's Update – Karen

- Chalet and Cec's use is busy this Oct/November.
- Cec's is already being booked for Dec/Jan
- Corrals and stadium cleaned and ready for snow
- New stadium stairs being installed.
- Boiler is serviced and heat will be available in the Chalet.
- Office and cleaning supplies have been purchased.
- Request via email; about installing two car charging stations at LHNS. Suggested that they submit a proposal to the Board for review.
- Early Bird membership draws coming up.
- Security/Alarm test upcoming
- Fire Extinguishers need to be recharged.
- Todd /snow removal will fit us into his schedule.
- George/Spencer may be interested in snow removal again.

#### 8. Programs Update- Jana

- Met with Steve for schools program; Zone 4 registration for school use
- Need to find new school hosts
- JR coordinators have been contacted; Jana has not heard from them yet;
- Spreadsheets being set up to track renewals; CR checks; Safe Sport etc.

#### 9. Tracksetter - Bill

- Prinoth Bison arrives next week.
- Training will be provided for 3 days.
- Uptime kit and internet at the bunker has not been started yet.

#### 10. Ski Swap/Square Purchase - Cam

- Ski Swap went well. We should recognize Stussi donated brand new ski gear to us. 20 pairs of brand new boots and skis for us to sell. Skookum didn't send anything; John's Ski Shack sold a bunch of clothes. Probably net \$6,000 at the end - which is one of our better years. \$9,000 went thru Square. 3 cash stations. There was a backlog at the Square station. Recommendation to purchase Laura's used Square system for \$250.

- **Motion (CAM; 2nd Abbi) to give the ski team the net proceeds of the 2024 Ski Swap to the LHNS Ski team. Unanimously passed.**

11. SEC/Ginzu – David

- New Ginzu shed is being completed.
- The new Ginzu roller has been ordered and paid for. Estimated arrival within the next few weeks.
- Pre-season tracksetter team meeting needs to be scheduled.

12. Stairs - Suzy

- Big cement blocks have been installed.
- Old stairs have been removed.
- New stairs will be delivered.
- We need to locate/get new concrete blocks for the Larch Hills Road. Karen directed to order two news from Leko Precast Concrete.

13. Safe Sport Policies – Alan

- Nordic Canada requires that the entire Executive complete two modules; so far 3 or 4 people have completed - see Alan's email from October 17/24.
- Looking at the organization - where do we draw the line as to who has to complete the Safe Sport modules (these take up to 3 hours); JR parent volunteers; School hosts, etc? It becomes a liability issue down the road.

14. Sponsorships - Alan

- Concern over Pirate Loppet reaching out to LHNS large sponsors (Askew's, Tim's; Save-On; Skookum etc. ). LHNS events should work together when approaching our business supports for donations.

15. OK Cup - Alan

Who pays; who doesn't pay to enter the event? If we make it free to OK Cup to LH - close to half of the racers will be LH skiers; and we would run a deficit. Entry fees will be low enough to charge LH skiers to participate.

16. Flags - Kari

- two double sided flags will cost approx. \$350 each; and she would like to order them to be here in time for this season's events.

17. Old A-Frame metal behind the Old Chalet location will be repurposed by Pauline Waelti.

Next Executive Meeting – Tuesday, Dec, 3 at Pauline's. @ 7:30pm.

General Meeting: December 10th, 2024

General Meeting: February 11th, 2025

Adjourned: 9:12 PM