

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Dec 3, 2024 7:30pm

Pauline's Place

Suzy Beckner, Don Miller, Jana Muller, Karen Tanchak, Pauline Waelti, Abbi May, Cam Brown, Alan Corbett, Bill Prytula, David Millard, Kari Wilkinson.

1. **Agenda** – Additions Abbi motioned to approve, Kari 2nd.
2. **Minutes of last executive meeting** – Nov 5, 2024. Laura motioned to approve, Cam 2nd. All in favour.
3. **Business arising**/outstanding issues:
 -
4. **Treasurer Report** – Don. See attached report.
Don moved to table discussion about both equipment repair reserve funds and tracksetter replacement reserve funds. Kari 2nd. All in Favour.
5. **Manager's Update** – Karen
 - Skiing is getting busy in the mornings and evenings. Positive reports from all so far.
 - 100 copies of new maps were made. Snowshoe map has Lucy gone wild on the back. Not enough snow yet for snowshoeing.
 - Karen will order a new coroplast 36x24 map for the back of her door. Bill would like to have monitors on the wall in the chalet for the garmin update (2min) and for the grooming report that we have online. We could also flash updates.
 - Etiquette signs are up around the chalet.
 - QR codes are on fee boards.
 - New stairs are in. Railings are being made.
 - IH is coming to do a chemical test on the well head tomorrow.
 - The Alarm company will be doing a service. Chris Elliot is on as admin as well as Karen now. Pauline, Karen, Kari and Suzy will be on the list to call if the Alarm goes off.
 - Heat is not working well in the office. Al Hardy will come and check.
 - Membership draws - 3 gift certificates to John's, Skookum, Kintec, Reino Keski Salmi mugs and a Prinoth cozy and lanyard.
 - Parking lot- George will do again this year. He has a new blade.

- George would like us to ask for a grant for gravel material to do top end of the parking lot starting at the chalet and 150m toward Pauline's. Cost estimate is \$100,000.
- Safety committee had 1 meeting. 16 volunteers so far. Jessica would like to talk at the general meeting to look for new recruits. Most are certified only 1 or 2 that need to re-certify. George Zorn, Craig McBride and Keith Cox will get the equipment out this week.
- Karen will ask Jon Bakker to teach her to put minutes on the website.

6. **Programs Update** – Jana

- School programs – Jana is working with Steve Rodwell. There are hosts and schools signing up.
- Jackrabbits -99 registered. They will be closing registration. There are enough coaches this year.
- Safe sport- She is working on getting everyone through their courses and will be keeping track and reminding those who haven't completed the modules.

7. **Tracksetter** – Bill

It has arrived and it runs! We need more snow prior to using it. Training went well. The trainer will follow up with us when there is snow. There is also online training.

8. **Bylaw Update** – Kari

Kari will be present at the general meeting to be approved before updating bylaws with BC gov.

Main changes-

- Change wording from "his" to non-gender specific terms,
- Change the date of budget from October to the AGM in March.

9. **SEC** – David

- The roller has not been sent yet from Yellowstone. Parts are in and will be shipped by then end of the week.
- Packing and filling is going well. Today's crew set some single classic tracks.
- Ginzu shed is almost finished.

- George will do the fuel tank next year.
- Bogs and Cottonwood Cutoff still have too much open water to track.

10. **Safe Sport Policies** – Alan

Jana is compiling lists of who has this completed Safe sport and CRC.

11. **Sponsorships** – Alan

Askews, Skookum, Tim Hortons, Demille's will sponsor our events.
Pirate Loppet will seek their own sponsors.

12. **Santa Cruise**- 10am start. December 15th. -

- Costumes are encouraged.
- Auction at 11:30. Suzy will check with Val to see if he will be the auctioneer again.
- David will be Santa.
- The executive will provide Potluck treats.
- Kari will make posters
- Foodbank fundraiser
- Laura will get apple juice, oranges and candy canes.
- Karen will send email requesting items to auction -they can be dropped off in the office.

Additions

1. **Flags** – Kari

16 feet high \$225 each. Cam motioned to spend up to \$500 on 2 flags.
Abbi 2nd.

2. **Trail member survey**- David. Circulated for the executive to review. IT will include the brief survey about the new hut.

3. **EV charger**- Cam -A company in Toronto would install chargers. They would use our power but pay a small fee giving us a small profit. After discussion we decided against this for now as they would not be fast chargers and use would likely be minimal.

4. **Hut Committee**- Cam, Lizzie, Abbi, Rob van Varseveld and Kari. They will do a survey for members about day shelter vs overnight cabin and location and combine with the trail survey.

5. **Loppet update**-

- single 32 km loop this year rather than 34 or 30km. Survey last year was about 60% in favour of one loop. There will still be 17, 10 and 5km distance options. Apres-ski party will be at Song Sparrow Hall. Dragonize will help with set up and serving for a \$500 donation.
- Awards and draw prizes will be at the hill.
- Awards at the wine and cheese will be for top local skiers, median racer, video and wine and cheese.
- We are down a few sponsors. The RKS loppet is now part of the Pacific Northwest Loppet Series.
- Kari made a loppet budget requested by SASCU requested for the grant.

6. **Dog Trail-** Suzy- We added Lakeview this year. Townview is being groomed and will also be included as part of the dog route.

Adjourned 8:50.

Nex General meeting December 10, 2024.

Next Executive Meeting – Tuesday, Jan 7 2025 @ 7:30pm

Memo from Don Miller

Date: *December 2, 2024*
To: *Executive Board – Larch Hills Nordic Society*
Cc: *Board meeting file*
RE: *Report – December executive meeting*

Treasurer's Report:

- *Attached please find the Statement of Receipts and Expenditure for the period up to and including today.*
 - *A few comments*
 - *The comparative balances are, although they are headed as May 1, 2023 to December 2, 2023, are really for the period October 1, 2023 to December 2, 2023. It's a quirk of Quickbooks when the year-end is changed.*
 - *a/c 4040 - The membership amount may not be truly comparative. The 2023 number includes registration to November 30 while the current year's number only includes November 24.*
 - *a/c 4045 - The Miscellaneous income includes the sale of the Pisten Bulley (\$ 40,000) and the sale of the Pisten Bulley parts (\$ 5,700)*
 - *a/c 5020 – Includes \$ 6,860 for Prinoth seminar; \$ 1,504 for coaches' clinic; \$ 812 for volunteer luncheon in September*
 - *a/c 5040 – increase is primarily the increase attributable to the Bison machine. The insurable value of equipment went from \$155,650 to \$ 740,650.*
 - *a/c 5055 - \$ 2,000 is the partial cost of the new stairs in front of the chalet. Undoubtedly there will be more.*
 - *GST – Not included in this statement is the recovery of GST of \$ 23,940 primarily attributable to the Bison purchase*
 - *Obviously, the cash position is extremely good. I will send a Balance sheet when I receive the bank statements and have reconciled the accounts.*
- *At the last meeting I suggested that a reserve for Bison replacement be set up in some manner. Comments?*
- *Similarly, I suggested a repair reserve be considered. Comments?*

9:00 AM

12/02/24

Accrual Basis

Larch Hills Nordic Society

Profit & Loss

May 1 through December 2, 2024

	May 1 - Dec 2, 24	May 1 - Dec 2, 23
Income		
4001 · Interest Income	916.56	895.38
4003 · Revenue - RKS Loppet	0.00	0.00
4005 · CCBC Fees Collected	11,698.00	14,231.00
4007 · SDP Fees Collected	-12.00	228.00
4015 · Chalet Rentals	3,340.48	0.00
4021 · PB donations	0.00	0.00
4023 · Courses, Clinics, Meetings inc	610.00	0.00
4025 · Jack Rabbit Fees & Donations	0.00	2,108.00
4035 · Members Misc Donations	2,657.50	1,788.75
4040 · Memberships	75,135.00	85,320.50
4045 · Miscellaneous Income	45,903.00	1,000.00
4050 · Other Donations	0.00	1,054.60
4055 · Jr. Race Team	60.00	10.00
4056 · Received on behalf of race team	6,698.00	6,256.00
4065 · Ski Swap Income	11,897.70	9,844.69
4068 · Lantern ski items	-92.50	0.00
4070 · TS Replacement Fund Donations	5.50	2,163.00
4075 · Trail Fees	852.37	186.19
4150 · Amort def'd contributions	0.00	0.00
4200 · Teck Championship Reciepts	-14.44	0.00
4800 · Reino Keski Salmi Loppet	0.00	0.00
Total Income	159,655.17	125,086.11
Gross Profit	159,655.17	125,086.11
Expense		
5002 · Professional Fees	6,607.25	0.00
5003 · Expenses - RSK Loppet	0.00	0.00
5004 · Advertising	505.69	669.58
5005 · Hydro	1,304.79	391.99
5010 · CCBC Fees Paid Out	11,492.00	14,199.50
5016 · Rental Expense	154.84	117.45
5020 · Courses, Clinics, Meetings exp	9,429.14	28.96
5025 · Amortization	0.00	0.00
5030 · Gas & Oil	-2,162.50	0.00
5035 · Honorariums	750.00	0.00
5040 · Insurance	21,684.00	14,993.00
5045 · Jack Rabbit Expense	152.00	167.00
5050 · Jr. Racing Team	0.00	350.00
5055 · R&M Buildings	5,788.95	1,802.23
5060 · R&M Equipment	3,741.44	322.01
5065 · Miscellaneous Expense	217.72	1,067.69
5070 · Office Expense	676.61	876.11
5071 · Telecommunication	1,706.94	2,036.56
5075 · Payroll	7,602.23	5,174.15
5080 · Safety Committee	0.00	1,662.09
5085 · Scholarships	1,500.00	0.00
5090 · Signs and maps	508.25	3,017.63
5095 · Ski Swap	11,897.70	2,660.63
5100 · Snow Removal	0.00	34.89
5103 · Trail Construction	0.00	0.00
5105 · Trail Maintenance	0.00	167.87
5120 · Zone 4 Fees	537.00	574.00
5197 · Bank Charges	39.40	8.05
5300 · OK Cup costs		
5317 · OK Cup-meet exp.	215.88	0.00
5319 · OK Cup-Sundry charges	29.17	0.00
Total 5300 · OK Cup costs	245.05	0.00
Total Expense	84,378.50	50,321.39
Net Income	75,276.67	74,764.72