

LARCH HILLS NORDIC SOCIETY

Executive Meeting

Tuesday, Mar 4, 2025 7:30pm

Abbi's Place

Suzy Beckner, Abbi May, Kari Wilkinson, Dave Millar, Cam Brown, Alan Corbett, Karen Tanchak, Bill Prytula, Laura Hepburn, Pauline Waelti.

Regrets- Don Miller

1. **Agenda** – Additions Cam motioned to accept, Bill 2nd.
2. **Minutes of last executive meeting** – Feb 4, 2025 Cam motioned to accept, Kari 2nd.
3. **Business arising/outstanding issues:**
 - nil
4. **Treasurer Report** – Don. Absent. See attached reports.
Membership is slightly increased. Trail fees increase significantly over last year, likely due have increased signage and added QR codes.
GST audit is ongoing.

Suzy suggested moving forward on a financial plan in the following year.
Cam discussed the option of a second board to hold funds in aid of saving for contingency and applying for gaming grants.

Kari would like to hold another strategic planning event for the membership to give input. Pauline would like to keep funds in the bank as she is worried that grants will become more difficult to get due to the current political situation.

5. **Programs Update** – Jana (Suzy)
Thank you lunch tomorrow for school hosts.
Last Jackrabbits is this Saturday. No sessions were cancelled this year.
Fun Day went well.
Some board members still need to do their rule of 2 and safe sport.
Contact Jana if any technical problems.
Her first season at LH has gone very well from her and the Board's perspective.
6. **Manager Update** – Karen. See attached report
7. **Technology** – Bill

- Display- Bill is continuing to optimize the display. It was slightly overbudget because he needed a power supply and the used touch monitor was missing the mounting brackets.
- Karen needs a new computer. It is too old to update from windows 10. Bill estimates a monitor at \$200 plus 2 computers for \$500 each. **Kari motioned for Bill to spend up to \$2000 on the new computers. Laura 2nd. All in favour.**
The phones also need to be updated. They have been pay as you go but can't have Wifi calling. **Karen will look into new phones for her and Jana.**
- Webcam. A car was hit in the parking lot and they would like to get the recording. Somebody has to get the card out of the camera which will require a ladder. Bill discussed options to update the webcam and cameras which would allow the remote access. Cam suggested replacing the cameras that we have and a new one for the parking lot and one for the bunker.
Bill will submit a proposal.

8. OK Cup Race Wrap Up – Alan

All went well. About \$1500 revenue. They received \$500 grant and spent about \$500.

9. Hard Day's Night – Abbi/Kari. Only 7 registered. Kari is going to make medals.

10. Survey Results – Cam. 247 members have completed it. We will advertise one more time and then close it on March 15th.

11. Governance Training – Kari. She has reached out to Shirley Pat to confirm April 1st.

12. SEC – David. Little has changed. George will put up the new outhouses. George would like gravel in the top part of the parking lot. We need more information or a proposal to go ahead.

Additions

1. Events 2026- Alan

- Skookum expressed interest in putting on a skate race next year. They want to get more people into skate skiing. Skookum plans to go back to having rentals next year.

Members expressed concerns about volunteer burn out with holding another event. Also, it was thought that holding a race is unlikely to entice new skate skiers. Alan will talk to Skookum about alternative ways to introduce more people to skate skiing, like group lessons at the hill.

- BC Cup race for 2026- will be our plan for next season.
- Masters National Championships 2028- Alan attended this year in Whitehorse and would like to hold it at Larch Hills in 2028. 145 attended in Whitehorse. He estimates 200 would attend here. There were two weekday races on a 5km course and 20k skate and 20k classic on the weekend days. We would not hold another major race like BC Cup that season. Kari suggested requesting tourism grants. There is no cost to apply and would bring in revenue. Cost was \$180 for entry to four races plus banquet fee. The board supports this application.

2. **Grooming** -Suzy. The big machine did not go out this morning. Suzy feels that the big machine should go out every day when it not going to damage the snow base. Some skiers have been deterred from spring skiing due to icy conditions and lack of grooming. The board would like David to communicate to George not to be conservative and not to cut down on grooming in the spring if there is still snow. Bill suggested that the board could request a specific grooming schedule. Typically they groom 25-30km/day. Decreased spring grooming has been a concern that was brought up in previous years as well. Cost of fuel should not be a barrier to grooming. David will communicate this message to George.

3. **Tolko** –Cam received information about logging at Larch Hills. He has seen a map with a significant footprint of planned logging near the old chalet and around Arwin's. They are talked about taking half the trees. The club can oppose the permit to log. There might be some benefit in reduction of fire risk around the chalet. Dates are not clear. Cam is concerned about the size of the footprint. We need more detail before the board can assess the impact.

4. **Motorcycle Group-** A Request for a large motorbike event at Larch Hills this summer was discussed recently by email. The board had a number of concerns and it would have also needed approval by Rec Sites and Trails. It will not be going ahead at Larch Hills.

Next Executive Meeting – Tuesday, April 1, 2025 6 – 8:30pm (Governance Training – Forsite Office)

LARCH HILLS NORDIC SOCIETY
Executive Meeting Tuesday March 4, 2025
7:30 PM,

Operations Manager Report

- February was busy again with over \$2500 in e-transfers and \$3000 in square payments. Thrive Kids (Enderby) and Canadian Mental Health (SA) were two more groups that came up for a snow day. Lady Striders are hosting a Survive Outside presentation on March 10 and using the chalet for part of the afternoon.
- 26 School classes came up for month of February. The last class will be here March 6. All the cancellations due to the cold weather made it back up. I will follow up on the last few schools that have been invoiced.
- Cec's cabin was booked every Friday and Saturday and some Sundays – 10 bookings for February. Outdoor group from Thompson Rivers University will be staying over Mar 14/15
- Phone service has been very frustrating. Try to answer calls and they drop or I am needing to move to the hallway door or out the door for conversations. Pauline has switched to wifi calling. That function is not available on my phone due to the pay as you go account. The phone also has limited storage and I am needing to download data that I need regularly. My computer is also starting to cause some issues with shutting down for no reason, not talking with my printer consistently and this week starting to overheat. The computer is running on Windows 10 and does not have enough capacity to run Windows 11. Bill has looked at both pieces of equipment and thinks it might be time to upgrade. I will let him discuss this further down the agenda.
- The thermometer has arrived and will be installed this week. I will be able to remove it for the off season.
- The new monitor for the reporting the grooming and information notices is installed. Many members are very enthusiastic about it and have been using it. I have drafted the Notice Page that will be available for the office to update daily or as required. Again Bill will discuss further down the agenda.
- The large map outside my office has been updated and will remain. It is easier to display trail names than what the electronic display could provide. This replaces the need for a second monitor.
- Update on the food service. After all of the discussions with Melanie, she decided not to provide service in the Chalet. She is now open in her home location instead.
 - I was able to disconnect the hot beverage machine and get it off the counter. I will need assistance with getting it out of the chalet. I am researching where it can be taken.
- The Nordiq Canada Fundraiser is active and there is a Donate button on the home page. We have received \$4,200 so far. This has resulted in an additional \$1000 bonus from CCBC sponsors. The campaign has been extended to April 6 so I will promote a few more times in e-news and on social media.
- The new telephone system for the Emergency Number is working well for office hours. Telus still needs to update the call forward function that we need. I am still in discussions and will ensure it gets done asap and will be good to go for next season.

- I realized this week that I did not award 3 families for their name suggestions to the dog trails. Will take care of that this week. Any suggestions on what we could issue them.
- To do:
 - The minutes are organized and will be sent to Jonathan. Two meeting dates from 23/24 will not have the treasurer report attached.
 - Follow up on school payments: Hillcrest; MV Beattie; Armstrong; Bastion
 - 3 families need to be awarded Dog Trail Naming prizes.
 - Ensure loft is clean and available for Hard Days Night.

Memo from Don Miller

Date: *March 4, 2025*
To: *Executive – Larch Hills Nordic Society*
Cc: *File*
RE: *Report*

I will not be attending this evening's meeting. I appear to have contracted a virus of some kind, and I have no desire to infect all of you.

I have attached several documents reflecting the financial position at January 31, 2025. Please review these documents and if you have any questions or comments please contact me and I will endeavor to respond.

A couple of comments:

Profit & Loss

- *Membership – Slight increase over prior year*
- *Trail fees – 25% increase over January 2024. This continued in February where a further \$ 13,000 was realized*
- *Reino Keski Salmi – ignore this balance. It is a summary position related to the RKS transactions at January 31 and is necessitated to include these transactions in the calculation of the GST liability for the January 2025 GST quarterly filing.*

Balance Sheet

- *The GST audit continues to drag on. I have to provide further documents and explanations prior to March 24, 2025. The balance remains in Account receivable.*

Please contact me with any comments or questions.

Thank you

7:25 AM

03/04/25

Accrual Basis

Larch Hills Nordic Society

Profit & Loss

May 2024 through January 2025

	May '24 - Jan 25	May '23 - Jan 24
Income		
4001 · Interest Income	-1,371.01	963.51
4003 · Revenue - RKS Loppet	0.00	0.00
4005 · CCBC Fees Collected	20,006.00	20,051.50
4007 · SDP Fees Collected	-12.00	-132.00
4015 · Chalet Rentals	3,340.48	761.91
4021 · PB donations	0.00	0.00
4023 · Courses, Clinics, Meetings inc	710.00	0.00
4025 · Jack Rabbit Fees & Donations	0.00	1,880.00
4030 · Lantern ski account	-933.41	-424.24
4035 · Members Misc Donations	4,563.00	2,777.50
4040 · Memberships	135,044.75	132,285.06
4045 · Miscellaneous Income	47,156.46	1,785.72
4050 · Other Donations	0.00	1,090.60
4055 · Jr. Race Team	110.00	10.00
4056 · Received on behalf of race team	7,872.00	6,402.00
4065 · Ski Swap Income	11,897.70	9,844.69
4068 · Lantern ski items	-901.66	-737.61
4070 · TS Replacement Fund Donations	5.50	2,783.00
4075 · Trail Fees	34,423.19	22,747.33
4150 · Amort def'd contributions	0.00	0.00
4200 · Teck Championship Reciepts	-14.44	0.00
4800 · Reino Keski Salmi Loppet	12,755.12	0.00
Total Income	274,651.68	202,088.97
Gross Profit	274,651.68	202,088.97
Expense		
5002 · Professional Fees	6,607.25	6,286.25
5003 · Expenses - RSK Loppet	0.00	111.23
5004 · Advertising	1,243.29	1,280.58
5005 · Hydro	2,194.52	1,426.83
5010 · CCBC Fees Paid Out	19,316.00	20,305.00
5016 · Rental Expense	290.74	670.70
5020 · Courses, Clinics, Meetings exp	12,009.09	28.96
5025 · Amortization	0.00	0.00
5030 · Gas & Oil	9,507.33	7,272.22
5035 · Honorariums	750.00	0.00
5040 · Insurance	30,430.00	14,993.00
5045 · Jack Rabbit Expense	1,971.04	3,853.73
5050 · Jr. Racing Team	1,750.00	1,204.61
5055 · R&M Buildings	10,937.43	2,458.63
5060 · R&M Equipment	10,813.79	6,811.60
5065 · Miscellaneous Expense	259.01	2,726.52
5070 · Office Expense	747.17	1,337.54
5071 · Telecommunication	4,562.27	2,913.52
5075 · Payroll	21,674.96	17,427.09
5080 · Safety Committee	528.91	2,127.67
5085 · Scholarships	1,500.00	0.00
5090 · Signs and maps	1,272.34	5,898.69
5095 · Ski Swap	11,897.70	9,844.69
5100 · Snow Removal	367.50	34.89
5103 · Trail Construction	0.00	0.00
5105 · Trail Maintenance	72.19	167.87
5120 · Zone 4 Fees	860.00	765.50
5197 · Bank Charges	100.63	218.24
5300 · OK Cup costs		
5317 · OK Cup-meet exp.	215.88	0.00
5319 · OK Cup-Sundry charges	29.17	2,178.75
5300 · OK Cup costs - Other	0.00	494.18
Total 5300 · OK Cup costs	245.05	2,672.93
Total Expense	151,908.21	112,838.49

Larch Hills Nordic Society
Profit & Loss
May 2024 through January 2025

	May '24 - Jan 25	May '23 - Jan 24
Net Income	122,743.47	89,250.48

Internal Statement

7:32 AM

03/04/25

Accrual Basis

Larch Hills Nordic Society

Profit & Loss

January 2025

	Jan 25	Jan 24	May '24 - Jan 25
Income			
4001 · Interest Income	149.99	35.27	-1,371.01
4005 · CCBC Fees Collected	1,527.00	1,304.50	20,006.00
4007 · SDP Fees Collected	-12.00	-300.00	-12.00
4015 · Chalet Rentals	0.00	0.00	3,340.48
4023 · Courses, Clinics, Meetings inc	0.00	0.00	710.00
4025 · Jack Rabbit Fees & Donations	0.00	-68.00	0.00
4030 · Lantern ski account	-933.41	0.00	-933.41
4035 · Members Misc Donations	1,412.75	87.25	4,563.00
4040 · Memberships	11,719.75	10,515.00	135,044.75
4045 · Miscellaneous Income	670.50	0.00	47,156.46
4050 · Other Donations	0.00	36.00	0.00
4055 · Jr. Race Team	50.00	0.00	110.00
4056 · Received on behalf of race team	130.00	0.00	7,872.00
4065 · Ski Swap Income	0.00	0.00	11,897.70
4068 · Lantern ski items	0.00	-737.61	-901.66
4070 · TS Replacement Fund Donations	0.00	315.00	5.50
4075 · Trail Fees	21,517.73	17,086.97	34,423.19
4200 · Teck Championship Reciepts	0.00	0.00	-14.44
4800 · Reino Keski Salmi Loppet	12,755.12	0.00	12,755.12
Total Income	48,987.43	28,274.38	274,651.68
Gross Profit	48,987.43	28,274.38	274,651.68
Expense			
5002 · Professional Fees	0.00	6,286.25	6,607.25
5003 · Expenses - RSK Loppet	0.00	111.23	0.00
5004 · Advertising	150.00	0.00	1,243.29
5005 · Hydro	889.73	0.00	2,194.52
5010 · CCBC Fees Paid Out	1,713.00	1,425.50	19,316.00
5016 · Rental Expense	0.00	450.00	290.74
5020 · Courses, Clinics, Meetings exp	1,467.00	0.00	12,009.09
5030 · Gas & Oil	6,215.96	5,351.82	9,507.33
5035 · Honorariums	0.00	0.00	750.00
5040 · Insurance	0.00	0.00	30,430.00
5045 · Jack Rabbit Expense	1,594.34	3,438.84	1,971.04
5050 · Jr. Racing Team	0.00	854.61	1,750.00
5055 · R&M Buildings	4,033.57	519.05	10,937.43
5060 · R&M Equipment	2,160.02	229.34	10,813.79
5065 · Miscellaneous Expense	0.00	0.00	259.01
5070 · Office Expense	0.00	0.00	747.17
5071 · Telecommunication	2,186.30	511.27	4,562.27
5075 · Payroll	7,881.34	3,118.34	21,674.96
5080 · Safety Committee	0.00	300.05	528.91
5085 · Scholarships	0.00	0.00	1,500.00
5090 · Signs and maps	396.97	147.46	1,272.34
5095 · Ski Swap	0.00	0.00	11,897.70
5100 · Snow Removal	367.50	0.00	367.50
5105 · Trail Maintenance	0.00	0.00	72.19
5120 · Zone 4 Fees	70.00	40.00	860.00
5197 · Bank Charges	48.38	16.57	100.63
5300 · OK Cup costs			
5317 · OK Cup-meet exp.	0.00	0.00	215.88
5319 · OK Cup-Sundry charges	0.00	2,178.75	29.17
5300 · OK Cup costs - Other	0.00	337.85	0.00
Total 5300 · OK Cup costs	0.00	2,516.60	245.05
Total Expense	29,174.11	25,316.93	151,908.21
Net Income	19,813.32	2,957.45	122,743.47

Larch Hills Nordic Society

Balance Sheet

As of January 31, 2025

	Jan 31, 25	Jan 31, 24
ASSETS		
Current Assets		
Chequing/Savings		
1001 · Gaming 981415 - Shares	78.50	74.62
1003 · Gaming 981415 - Moneymaker	17.26	259.68
1005 · General 163527 - Moneymaker	82,666.89	67,330.03
1006 · General 163527 - Registration	2,569.41	15,267.22
1007 · General 163527 - Trail fees	8,569.20	10,419.84
1010 · General 163527 - Shares	184.66	175.54
1020 · General 163527-Investor Savings	131,500.08	33,477.27
1025 · Tracksetter 1469386 - Shares	0.00	6.76
1026 · Tracksetter 1469386-Investor Sa	0.00	11.33
1030 · Lighting 1638444-Investor Sav	15.38	15.11
1031 · Lighting 1638444-Shares	6.28	5.93
1032 · Tracksetter 1638444		
1032-02 · Tracksetter - GENERAL ACCT	0.00	120,822.65
1032-03 · Pisten Bulley replacement -2023	0.00	90,860.18
1032 · Tracksetter 1638444 - Other	38,645.11	0.00
Total 1032 · Tracksetter 1638444	38,645.11	211,682.83
1033 · Lighting 1638444-Patronage	14.68	14.68
1045 · Bank - JRT	950.74	40,730.73
1111 · Non-current term deposit	0.00	170,460.61
Total Chequing/Savings	265,218.19	549,932.18
Accounts Receivable		
1202 · Accounts Receivable	37,396.58	5.00
1203 · Deposit Clearing	0.00	-598.25
Total Accounts Receivable	37,396.58	-593.25
Other Current Assets		
1210 · Prepays and Deposits	0.00	7,085.00
1215 · Suspense Posting	474.38	0.00
1290 · RKS Acct	8,114.48	6,618.07
Total Other Current Assets	8,588.86	13,703.07
Total Current Assets	311,203.63	563,042.00
Fixed Assets		
1301 · Buildings	334,446.46	324,258.94
1302 · Building-New Chalet	644,252.56	644,252.56
1305 · Accum Amort-Buildings	-425,786.07	-407,677.07
1310 · Small Tools	13,883.81	13,380.96
1315 · Accum Amort-Small Tools	-13,380.97	-13,380.97
1320 · Vehicles		
1320-01 · Prinoth - Bison with attachment	585,186.18	0.00
1320 · Vehicles - Other	289,795.54	289,795.54
Total 1320 · Vehicles	874,981.72	289,795.54
1325 · Accum Amort-Vehicles	-247,924.47	-239,041.47
1330 · Equipment	64,606.77	55,575.62
1335 · Accum Amort-Equipment	-31,652.39	-28,953.39
1350 · Trail Lighting summary		
1350-01 · Trail Lighting - Phase I and II	18,867.04	18,867.04
1350-02 · Trail Lighting - LOOP 3	188,334.64	188,334.64
1350-03 · Trail Lighting - Loop 4 & 5	132,927.04	132,927.04
1350-04 · Lighting sys - generator extras	14,139.09	14,139.09
1350 · Trail Lighting summary - Other	279,346.19	279,346.19
Total 1350 · Trail Lighting summary	633,614.00	633,614.00
1355 · Accum Amort-Trail Lighting	-58,328.79	-44,586.79
Total Fixed Assets	1,788,712.63	1,227,237.93

Larch Hills Nordic Society

Balance Sheet

As of January 31, 2025

	Jan 31, 25	Jan 31, 24
TOTAL ASSETS	2,099,916.26	1,790,279.93
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2010 · Accounts Payable	22,708.66	20,423.54
Total Accounts Payable	22,708.66	20,423.54
Other Current Liabilities		
2001 · Accrued Payables	0.00	12,775.00
2015 · Payroll Deduction Liability	1,860.46	653.40
2016 · Vacation pay liability	1,527.21	657.95
2025 · Grants/ Fundraising deferred		
2025-3 · VIASport - Timing structure	3,500.00	3,500.00
2025-4 · Deferred amounts -2023	376,604.19	96,364.32
2025-5 · Race team deferred -2023	0.00	27,241.63
Total 2025 · Grants/ Fundraising deferred	380,104.19	127,105.95
2030 · Carbon Offset liability	2,680.28	4,547.03
2035 · Lantern ski	2,455.00	0.00
2550 · GST/HST Payable	1.57	554.81
Total Other Current Liabilities	388,628.71	146,294.14
Total Current Liabilities	411,337.37	166,717.68
Long Term Liabilities		
2032 · D'fd contributions - Chalet	223,080.38	230,492.17
2033 · Deferred Contributions - Trail	549,934.35	563,072.71
2036 · D'fd contribution - P'oth Bison	470.14	0.00
Total Long Term Liabilities	773,484.87	793,564.88
Total Liabilities	1,184,822.24	960,282.56
Equity		
3002 · Restricted Net Assets-Operatio	329,956.69	335,004.05
3005 · Unrestricted Net Assets - Cap	410,790.20	405,742.84
3200 · Retained Earnings	51,603.66	0.00
Net Income	122,743.47	89,250.48
Total Equity	915,094.02	829,997.37
TOTAL LIABILITIES & EQUITY	2,099,916.26	1,790,279.93